



# Sierra Electric Cooperative, Inc.

610 Hwy 195 • P.O. Box 290 • Elephant Butte, New Mexico 87935  
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www.sierraelectric.org

## APPLICATION FOR NEW SERVICE, SERVICE UPGRADE, CHANGE OR RELOCATION

### APPLICANT & OWNER INFORMATION

Application is for:  New Service Line Extension  Relocation of Existing Facilities  
 Upgrade of service capacity  Other Service Change

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_  
DOB: \_\_\_\_\_ SSN: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_  
Applicant Phone(s): \_\_\_\_\_

Do you currently have electric service from Sierra Electric Cooperative, Inc.  Yes  No

Are you married or in a legal partnership?  Yes  No

If yes, please provide the following:

Spouse/Legal Partner Full Name: \_\_\_\_\_  
Spouse/Legal Partner DOB: \_\_\_\_\_ Spouse/Legal Partner SSN: \_\_\_\_\_  
Spouse/Legal Partner Phone(s): \_\_\_\_\_  
Spouse/Legal Partner Email: \_\_\_\_\_

If Business, please provide the following:

Business/DBA Name: \_\_\_\_\_  
Tax ID/EIN #: \_\_\_\_\_

Is this business tax exempt? Yes  No

List all owner(s), partner(s) or corporate officer(s) by name:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note: A letter of authorization is required to discuss the details of the service with or act upon requests of representatives of the company not listed on this application.**

What is your interest in this application for new service, service upgrade, change or relocation?

Property Owner  Property Lessee  Contractor  Developer or Builder  Prospective Buyer

If you are not the owner of the property, please provide the following:

Property Owner Full Name: \_\_\_\_\_

Property Owner Mailing Address: \_\_\_\_\_

Property Owner Phone(s): \_\_\_\_\_

Property Owner E-mail Address: \_\_\_\_\_

**SERVICE LOCATION INFORMATION**

Property Physical Address (9-1-1): \_\_\_\_\_

Property Code: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Unit: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_

Range: \_\_\_\_\_ Quarters: \_\_\_\_\_

**SERVICE LOAD INFORMATION**

**Note: This information is necessary to correctly size the transformer for this service. Please consult your electrician for accurate calculations.**

Preferred Build:  Overhead  Underground

Load Requirements:  Single Phase  Three Phase-Secondary Voltage Required: \_\_\_\_\_

Voltage:  120/240 Volts  Other: \_\_\_\_\_

Proposed Size of Main Service Entrance Disconnect:  100 amp  200 amp  
 Greater than 200 amp, list size: \_\_\_\_\_

Anticipated Max Load (kVa): \_\_\_\_\_

Requested Location for Meter:  Meter pole  On structure

**TYPE OF SERVICE INFORMATION**

**If Service is Permanent, select and list all that apply below (existing or planned):**

**Permanent:** Domestic, small commercial, rural and urban consumers when the use of service both as to amount and permanency can be reasonably assured. Electric meter supply electric power to one of the following: all trailer and mobile homes placed on a permanent foundation with the wheels, axles and tongue arrangements removed, water wells, a building fully enclosed with a minimum of 400 square feet of floor space, with a permanent foundation and roof, any barn or shop not fully enclosed with over 800 square feet of floor space and with a permanent foundation affixed to the earth. Contract term is five years continuous billing.

Home, square footage \_\_\_\_\_  Manufactured/Mobile Home, square footage \_\_\_\_\_  
 Shop, square footage \_\_\_\_\_  Barn, square footage \_\_\_\_\_  Water Well-pump HP \_\_\_\_  
 Other (describe, with square footage) \_\_\_\_\_

Type of Use:  Primary Residence  Weekend/Vacation Home  Seasonal Home  
 Rental/Lease Home  Primary Business  Irrigation/Stock Water  
 Other, please describe: \_\_\_\_\_

Stage of Construction:  None  Planning Stage  Foundation Poured  
 Under Roof  Completed  Water Well Permitted  Water Well Drilled

Do you need temporary power during construction?  Yes  No

Electric Heating  Yes  No If Yes, select type – size (tons): \_\_\_\_\_

Central with Electric Furnace  Central with Gas Furnace  Air Source Heat Pump  
 Ground Source Heat Pump  Space Heater  Other

Electric Cooling  Yes  No If Yes, select type – size (tons): \_\_\_\_\_

Central with Electric Furnace  Central with Gas Furnace  Air Source Heat Pump  
 Ground Source Heat Pump  Window Unit  Other

Electric Water Heater  Tank, gallons \_\_\_\_\_  Tankless, KW: \_\_\_\_\_

Swimming Pool, heated?  Yes  No  Hot Tub

Shop Equipment (ex: welding, compressor), please list: \_\_\_\_\_

Indoor Large Appliances (ex: clothes washer/dryer, dishwasher, refrigerator/freezer), please list:  
\_\_\_\_\_

Other large electrical systems or appliances:  
\_\_\_\_\_

**If Service is not Permanent, please select from the following:**

**Up and Down:** *All mobile or portable, such as carnivals, concession stands, construction sites, facilities, or projects of a known temporary nature. Contract term is a minimum of one month, not more than 12 months.*

Description: \_\_\_\_\_

**Temporary:** *Individual mobile homes and recreation vehicles or to installation for commercial enterprises of a speculative nature and any other type of installation where the amount of use and the permanency of service cannot, in the opinion of the Cooperative, be reasonably assured. Contract term is a minimum of one month, not more than 12 months.*

Description: \_\_\_\_\_

<b>RATE, SERVICES AND REQUIREMENTS INFORMATION</b>
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Please select the applicable Rate Schedule for the type of service:

- Residential       Small Commercial (requires less than 50 kVa transformer)
- Irrigation (less than 50 HP)
- Large Power (requires 50 kva or larger transformer OR Irrigation pump 50 HP or higher)

Are you interested in a time of use rate schedule?       Yes       No

Please check to designate if you are interested in these services provided by Sierra Electric Cooperative, Inc.:

- Auto Pay       SmartHub Online Account Access
- Operation Round Up (donation to Scholarship Fund)
- Paperless Billing       Budget Payment Plan       Solar/Net Meter Interconnection

Are you installing new electrical systems or appliances that may qualify for a rebate from the Sierra Electric Cooperative, Inc. Energy Efficiency Product Rebate program?       Yes       No

For application to be complete, we require the following additional documents provided to Sierra Electric Cooperative, Inc.:

- Property Warranty Deed
- Property Tax Statement with Legal Description
- County 9-11 Address Assignment (if an occupied building will be on property receiving service)
- Property Plat Map with Easements
- Detailed description/drawing of desired meter location on property
- Applicant Photo ID.

Please list the name and phone number of your electrician:

\_\_\_\_\_

Do you authorize Sierra Electric Cooperative, Inc. contacting the electrician directly with any questions related to your application?                       Yes                       No

Please note that by submitting this application, you are authorizing Sierra Electric Cooperative, Inc. to invoice you for the applicable estimate fee. If estimate fee is not paid within 30 days of invoice date, your application will be discarded, and request will be cancelled.

By signing this application, you agree that it is your responsibility to read and adhere to Sierra Electric Cooperative, Inc.'s line extension policy.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_